

# BEST PRACTICES FOR FACE MASK USE AT WORK



Face masks can help slow the spread of COVID-19 and aid in preventing transmission to others.

Follow these 8 tips for effective use:

**Tip #1:** Ensure your hands are clean and dry before securing your mask.

**Tip #2:** Your face mask should fit snugly and cover your mouth and nose with no gaps between your face and mask.

**Tip #3:** The side of the mask with a stiff, bendable edge is the top and is meant to mold to the shape of your nose.

**Tip #4:** If your mask has pleats, the pleats should face down.

**Tip #5:** The colored side of the mask is usually the front and should face away from you, while the white side touches your face.

**Tip #6:** Make sure your mask is secured to your face using loops over the ears, ties or bands fastened over the crown of your head and nape of your neck.

**Tip #7:** Remove your mask from behind, being careful not to touch the front of the mask, and wash your hands after handling.

**Tip #8:** As soon as your mask becomes damp, replace it with a new one.

